

SOUTHGLENN METROPOLITAN DISTRICT NO. 2
ORGANIZATIONAL MEETING

Monday June 5, 2023 at 10:00 a.m., Via Teleconference

Douglas Hatfield, Director	Term to May 2027
Dustin Anderson, Director	Term to May 2027
Timothy O'Connor, Director	Term to May 2027
Vacant	Term to May 2025
Vacant	Term to May 2025

This meeting can be joined via Zoom using the following information:

<https://us06web.zoom.us/j/83075205659?pwd=UENwbVRPVWlNdzZFdHNyVy9NRDRxdz09>

Call-in Number: 720-707-2699

Meeting ID: 830 7520 5659

Passcode: 228241

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Consider Election of Officers; President, Secretary, Treasurer
4. Approval of Agenda
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of Special District Disclosure Notice Pursuant to § 32-1-809, C.R.S.
 - b. Approval of Special District Disclosure Notice Pursuant to Service Plan and § 32-1-104.8, C.R.S.
 - c. Approval of Resolution Designating Meeting Notice Posting Location
 - d. Approval of Resolution Adopting the Colorado Special District Records Retention Schedule
 - e. Adoption of Public Records Request Policy
 - f. Approval of Resolution Adopting Personal Data Privacy Policy
 - g. Approval of Resolution Adopting an Electronic Signature Policy
 - h. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
 - i. Approval of Service Plan Intergovernmental Agreement with the City of Centennial

7. Legal Matters

- a. Discuss and Consider Adoption of 2023 Annual Administrative Resolution
- b. Insurance & Liability
 - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
 - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - iv. Consider Approval of Property and Liability Insurance Limits and Deductibles
- c. Engagement of Consultants
 - i. Consider Approval of Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for Legal Services
 - ii. Consider Approval of Contract with Heatherly Creative, LLC for Website Design Services
 - iii. Discuss and Consider Engagement of CliftonLarsonAllen, LLP for District Accounting Services
- d. Discuss and Consider Approval of Funding and Reimbursement Agreement with Southglenn Affiliated Holdings, LLC
- e. Discuss Funding Acquisition and Reimbursement Agreement
- f. Other Legal Matters

8. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
- b. Discuss and Consider Establishment of Bank Account and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearing on 2023 Budget
 - i. Consider Approval of Resolution Adopting the 2023 Budget
- d. Other Financial Matters

9. Other Business

10. Adjourn